

**LEE C. ASHCRAFT MEMORIAL/WASHINGTON, DC
BUILDING AND CONSTRUCTION TRADES
SCHOLARSHIP 2012**

Lee C. Ashcraft valued his connection with the Washington, DC Building and Construction Trades. He was particularly supportive of this Scholarship Program that was established by the firm more than a quarter of a century ago. We are pleased to honor him by continuing this Scholarship Program in his memory.

The law firm of Ashcraft & Gerel, LLP offers this Scholarship exclusively to the Washington, DC Building and Construction Trades union members and their families to help with the high cost of education. Each year we award a one-time grant of \$5,000.00 to an eligible student for education expenses.

If you, your spouse or child, plan to pursue education or training **full-time**, you can apply now. *Applicants must be enrolled for their post-high school education or training by Fall of 2012 to be eligible for this year's award.*

A committee of union volunteers screen the applications and a finalist is chosen by an independent party. No one at Ashcraft & Gerel, LLP participates in the selection process. This is an equal opportunity program, conducted without regard to race, gender, religion, age or disability.

To obtain your scholarship application, call 703-931-5500. The deadline to submit your application is **April 30, 2012.**

ASHCRAFT & GEREL, LLP

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A LIMITED LIABILITY PARTNERSHIP INCLUDING PROFESSIONAL CORPORATIONS*

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LEE C. ASHCRAFT
1908-1993

LEE C. ASHCRAFT MEMORIAL/WASHINGTON, DC BUILDING AND CONSTRUCTION TRADES SCHOLARSHIP 2012

Dear Applicant:

The LEE C. ASHCRAFT MEMORIAL/WASHINGTON, DC BUILDING AND CONSTRUCTION TRADES SCHOLARSHIP offers an award of \$5,000 to study, full-time at the school of the winner's choice. Applicants should have plans for financial arrangements to cover subsequent years of schooling. *Important:* To apply, you must be enrolled in a college, university or trade school by Fall 2012 be eligible for this year's award.

Enclosed are the forms and instructions necessary to apply for this Scholarship. It is, of course, necessary to pay careful attention to the instruction sheet. The deadline for submission is **April 30, 2012**. All applications and supporting documents will not be accepted if postmarked after April 30, 2012

Selection will be based on an evaluation of academic ability, a statement of goals, participation in extracurricular activities (including community work) and/or employment. A committee of volunteers from the participating unions will screen the applications. Union affiliations of the applicants will be anonymous to the volunteers. Ultimately, an outside source will make the final selection. ASHCRAFT & GEREL, LLP will not participate in the selection process. This is an equal opportunity scholarship. The award process is to be conducted without regard to race, gender, religion, age or handicap.

Ashcraft & Gerel, LLP wishes you good luck in all of your educational pursuits.

SCHOLARSHIP OFFICE

INSTRUCTION SHEET

LEE C. ASHCRAFT MEMORIAL/WASHINGTON, DC BUILDING AND CONSTRUCTION TRADES SCHOLARSHIP 2012

There are six sheets enclosed (including this one and the cover letter). Please make sure your packet is complete.

Please TYPE OR WRITE CLEARLY IN BLACK INK. Please do not use staples. If there is insufficient space for your response, attach a separate sheet.

Remember. All applications and supporting documents will not be accepted if postmarked after **April 30, 2012**.

Send your application and have all other information sent to:

Ashcraft & Gerel, LLP
Scholarship Office
4900 Seminary Road, Suite 650
Alexandria, VA 22311

1. APPLICATION FORM & CERTIFICATION. Fill out completely and have an official of the union verify membership. Your application cannot be considered without verification of your membership connection.

2. STATEMENT OF GOALS. Prepare a concise statement (300 to 500 words) of your professional goals explaining why you are interested in your chosen career and how you intend to use your training. If you have not decided on a career path, discuss why you believe higher education is important for your future.

3. LETTERS OF RECOMMENDATION. Obtain letters of recommendation from two persons who are in a position to evaluate your ability, performance and potential for success. Please ask that these recommendations be sent directly to the scholarship office and indicate the deadline.

4. DOCUMENTATION. Please arrange to have all relevant transcripts of grades, SAT, ACT or Entrance Exam scores sent to the scholarship office. If you have not been in school for a long time, performance evaluations and other evidence of your abilities will be accepted. Our scholarship is offered to a broad group of people at various levels of life, and the volunteer screening committee will take into consideration different background experiences in their evaluation. However, you must send some evidence of ability beyond letters of recommendation.

5. PROOF OF PROGRAM ACCEPTANCE. Only the scholarship winner needs to show acceptance into a college or program.

UNION MEMBERSHIP CERTIFICATION

**LEE C. ASHCRAFT MEMORIAL/WASHINGTON, DC BUILDING
AND CONSTRUCTION TRADES SCHOLARSHIP
2012**

****This certification must be signed by a *union official*****

This is to certify that _____ is a
member in good standing of Local # _____ Union _____ .

Union Official: _____

Title: _____

Applicant's relationship to union member:

- Self
- Spouse
- Child
- Step-Child

LETTER OF RECOMMENDATION

**LEE C. ASHCRAFT MEMORIAL/WASHINGTON, DC BUILDING
AND CONSTRUCTION TRADES SCHOLARSHIP
2012**

RECOMMENDATION FOR:

Applicant's Name _____

Dear Sir/Madam:

The student above is applying for the Lee C. Ashcraft Memorial/Washington, DC Building and Construction Trades Scholarship. In the space below, please provide us with your evaluation of the candidate's scholastic ability and potential for success. Any factors, such as employment, community experience or personal motivation that you feel would be relevant to the Scholarship Committee's evaluation would be greatly appreciated. (If there is insufficient space below for your response, kindly attach another sheet.)

Please mail your response no later than the **April 30, 2012** deadline directly to:

**ASHCRAFT & GEREL, LLP
Scholarship Office
4900 Seminary Road
Suite 650
Alexandria, Virginia 22311**